

National Association of Benefits and Health Professionals Treasure Valley Chapter

Executive Committee Meeting Minutes
June 18, 2025

BOARD MEMBERS PRESENT: Marcia Benton, Doug Fry, Stephanie Hartruff, and Sebrina Chevalier-Koehler

GUEST PRESENT: Darin Vickery – NABIP-Idaho

BOARD MEMBERS EXCUSED: None.

Anti-trust Statement

Associations are subject to strict scrutiny under antitrust laws because an association is, by its nature, a group of competitors joined together for a common business purpose. The antitrust laws require companies to make certain decisions by themselves, not in conjunction with competitors. Therefore, associations and their members must proceed with extreme caution in certain areas of activity to insure against violation of the antitrust laws. Discussions of current or future prices or commissions and refusing to deal with or boycotting any insurance carrier are among a number of areas specifically prohibited by the anti-trust laws and will not be permitted in today's meeting.

Meeting called to order at 9:15 a.m.

1. **Welcome & Roll Call**

Call to Order – 9:15 a.m.

2. **2025-2026 Budget**

This item was tabled.

3. **Bylaws**

The Executive Committee discussed updated the association's Bylaws. Review of current Bylaws and discussion to change the fiscal year to January-December while keeping the board year July-June. They plan to remove outdated membership categories like associate and lifetime members. The board also decides to update the financial authority definition, allowing the executive assistant to make purchases up to \$1,500 for membership meetings with email approval from the President or Treasurer. They plan to use a survey monkey to get membership approval for the bylaw changes, similar to how it was done in 2012.

Positions – Change Membership and Retention to one position

Objectives – Follow national objectives and purposes.

4. **Policies and Procedures**

Currently copied from the State with our names on them. However, all have sunsetted since 2019. We need to create our own. Marcia suggests updating the approval process for executive assistant paychecks, requiring approval from the President and Treasurer. They agree to create a comprehensive financial policy and procedures document that includes travel reimbursement guidelines. The Executive Committee also decides to remove the associate membership policy and adopt an email voting procedure. They plan to review and update other outdated policies and procedures.

5. **Review Mission & Vision Statements**

Mission Statement:

Through education, advocacy, and professional development, we strive to grow our membership and improve their ability to meet the health, financial, and retirement security needs of all Idahoans.

Vision Statement:

To be an essential part in the lives of every insurance professional; thus, ensuring access to, understanding, and influencing of public and private sector health, financial, and retirement security solutions for every Idahoan.

6. **Other/New Business**

No new business was discussed.

7. **Adjourn**

Doug Fry made a motion to adjourn the Executive Committee Meeting. **Stephanie Hartruff** seconded the motion. Motion passed, unanimous vote. Meeting adjourned at 9:58 a.m.